

2016 Genitourinary Cancers Symposium

January 7 – 9, 2016 – San Francisco, CA

Cosponsored by: the American Society of Clinical Oncology (ASCO), the American Society for Radiation Oncology (ASTRO), and the Society of Urologic Oncology (SUO)

Key Dates:

Abstract Submission Website Opens: Late-July 2015

Abstract Submission Deadline: September 9, 2015, at 11:59 PM EST

Abstract Notifications Sent to the First Author: Early-November 2015

Late-Breaking Data Submission Deadline: November 10, 2015, by 12:00 PM EST

Abstract Withdraw Deadline: November 18, 2015

Symposium: January 7-9, 2016

ABSTRACT SUBMISSION GUIDELINES

Abstracts must be submitted online using the official 2016 Genitourinary (GU) Cancers Symposium Abstract Submitter.

1. Call for Abstracts

- Summaries of new, ongoing, and updated research in the area of GU cancers are acceptable for submission and presentation.
- Case reports and abstracts on “trials in progress” or ongoing clinical trials are not suitable for submission to this Symposium.

2. Submission Categories

Authors must select one disease site that best fits the subject of their abstract. The GU Cancers Symposium Program Committee reserves the right to recategorize an abstract.

- **Penile, Urethral, and Testicular Cancer**
- **Prostate Cancer (Localized Disease or Advanced Disease)**
- **Renal Cell Cancer**
- **Urothelial Carcinoma**

3. Submission Policies and Criteria

- **Prior Publication:** For a study to be eligible for acceptance to the GU Cancers Symposium, the contents and conclusions of the abstract must not be presented at any scientific, medical, or educational meeting of 500 registrants or more or be **published in a scientific, medical, or educational publication (in any medium), in whole or in part**, before the Symposium. The exception to this is presentation at the ASCO Annual Meeting (see section 11).
- **First Author Disclosure:** Author disclosure must be declared at the time of abstract submission. If the first author is employed by a company as defined by the CMSS Code for Interactions with Companies (see below), an alternate presenter who does not have a relevant employment relationship must be named if the abstract is selected for presentation in an oral abstract session.
 - **Company:** is defined in the CMSS Code for Interactions with Companies, as “a for-profit entity that develops, produces, markets, or distributes drugs, devices, services or therapies used to diagnose, treat, monitor, manage, and alleviate health conditions. This definition is not intended to include non-profit entities, entities outside of the healthcare sector, or entities through which physicians provide clinical services directly to patients.”
 - The first, last, and corresponding authors are required to answer additional questions specific to their abstract. ASCO will not enforce restrictions listed in [ASCO’s Policy For Relationships With](#)

[Companies](#) on first, last, and corresponding authors and will reconsider whether to do so after a period of data gathering and analysis that will continue at least through April 22, 2016. Financial relationships of first, last, and corresponding authors are still required to be disclosed and will be managed in accordance with ASCO procedures.

- **Submission Fee:** A nonrefundable \$60 administrative fee, payable by credit card only at the time of submission, will be charged for all abstract submissions.
- **Abstract Withdraw Deadline:** If a first author chooses to withdraw his or her abstract for any reason, a request must be submitted by November 18, 2015 to gusymposium@asco.org. Any abstract withdrawal request received after this date will be considered on a case-by-case basis and cannot be assured removal from the *Symposium Proceedings*.
- **Confidentiality Policy:** Submitted abstracts are considered final and both **CONFIDENTIAL** and **EMBARGOED** from the time of submission. Compliance with the Confidentiality Policy by all parties related to the abstracts is the responsibility of the first author, and the first author will be held accountable for any violation of the ASCO's Policy.

Prior to the information being publicly released in conjunction with the Genitourinary Cancers Symposium, the author, coauthors, sponsor of the research, journalists, and others may not:

- 1) Make the information public, or provide it to others who may make it public (such as news media),
- 2) Publish or present the information or provide it to others who may publish or present it, or
- 3) Use the information for trading in the securities of any issuer, or provide it to others who may use it for securities trading purposes.

For a study to be eligible for acceptance into the Genitourinary Cancers Symposium, information contained in the abstract, as well as additional data and information to be presented about the study at the Symposium, must not be disclosed by any party before the findings have been publicly released in conjunction with the Symposium. If information from the abstract or additional study data are disclosed in advance of public release, the abstract will be subject to rejection or removal unless an official Confidentiality Policy Exception applies.

4. Responsibilities of the First Author

- Verify that, if necessary for the work reported, the clinical research represented in the abstract was approved by an appropriate ethics committee or institutional review board and, if appropriate to this research, informed consent was obtained for all subjects.
- Verify that all coauthors are aware of the contents of the abstract and support its data.
- Agree, on behalf of all authors, to transfer copyright to ASCO.
- Agree to present the abstract if it is selected for presentation at the Symposium. This includes being present during the scheduled time of a poster session.
- Agree that the same contact information and email address will be used for each abstract if submitting more than one abstract.
- Identify the corresponding author. If you would like someone other than the first author to be contacted with any questions by the Scientific Review Committee, please designate within the abstract submitter. All other correspondence will be with the first author.
- Comply with ASCO's 2013 [Policy for Relationships With Companies](#) (*J Clin Oncol*. 2013 Jun 1;31(16):2037-42) and obtain and provide disclosure of all relationships with companies for all coauthors by the abstract submission deadline.
- For abstracts containing original research, for the first, last, and corresponding authors provide disclosure specific to the research sponsor on participation in a speakers' bureau, employment, and ownership interest. Original research means a systematic investigation designed for the purpose of expanding knowledge or understanding, including the analysis of data. For clarity, a clinical trial is original research under this definition, and a summary or review of prior knowledge is not original research under this definition.
- Comply with conflict of interest management decisions, including the potential for slide review prior to presentation. For more information on these procedures, see ASCO's [Conflict of Interest Implementation Plan for CME Activities](#).

5. Instructions for Abstract Submission

Please make special note of the following when preparing your abstract:

- Describe the objectives and results of the research in the abstract so that the Program Committee can evaluate the quality and completeness of the abstract. Abstracts will be judged solely on the basis of the data in the submitted abstract.
- Organize the abstract according to four sections, identified by the following headers: Background, Methods, Results, and Conclusions.
- Do not use proprietary names in the title or body of the abstract. If necessary, you may include the proprietary name in parentheses directly after the generic name on first use in the body of the abstract.
- Do not refer to study results or conclusions in the title of the abstract. The title should objectively describe the study. The Program Committee reserves the right to edit conclusive titles.
- You may include one data table with the abstract. Do not include illustrations or graphics.
- Do not exceed 2,000 characters (approximately 300-350 words), not including spaces, for the total of your abstract title, body, and table.
- Individuals may serve as first author of more than one abstract.
- List no more than 20 individual authors for each abstract. Make sure that all coauthors meet the definition of authorship as stated by the International Committee of Medical Journal Editors in the “Uniform Requirements for Manuscripts Submitted to Biomedical Journals.” In addition to the 20 authors, an authoring group may also be listed to indicate the remaining authors.
- Although clinical trial registration is not required for abstract submission, publication, or presentation, certain clinical trials are required to be registered by law and/or prior to journal publication. If a clinical trial is already registered, the first author will be asked to provide the name of the registry and the trial registration number during the abstract submission process. The clinical trial number will be included in the published abstract.

In order to successfully complete an online submission, authors will need to provide the following information:

- **First Author (Presenting Author):** The name, institution, telephone number, and email address of the first author is required. **The first author (presenting author) will receive all future correspondence from ASCO.**
- **Coauthor(s):** The name, institution, and email address of each coauthor. Academic degrees of coauthors are not needed.
- **Corresponding Author:** A Corresponding Author may be identified to be contacted with any questions by the ASCO Quality Care Symposium Planning Committee. All other correspondence will be with the first author.
- **Intent to Submit Late-Breaking Data Submission:** This box must be checked (either yes or no). Abstracts lacking data in the Results section of the abstract will be considered for late-breaking data submission status only when this box is checked.
- **Disease Site/Topic Category:** Select the most appropriate disease site and topic category for the abstract, according to the list of topics online (which also appears above). Please note that the Program Committee has the authority to recategorize an abstract.
- **Disclosure Declaration:** Disclosure of all relationships with companies for the first author and all coauthors is required.

6. Late-Breaking Data Submissions

- The GU Cancers Symposium late-breaking policy allows for the submission of late-breaking data for important new developments from **phase I, II, and III clinical research trials** that will have an impact on practice or research **for which no preliminary data are available at the time of the abstract submission deadline** (July 22, 2015).
- A preplanned analysis must be scheduled after July 22 but before November 10, 2015, the deadline for the final, updated late-breaking data. The policy is not a mechanism to allow for updated data to be submitted later when preliminary data are available by the abstract submission deadline.
- Note that a decision regarding **potential** presentation does not guarantee that the abstract will be selected for presentation after review of the updated data. **Final decisions regarding the selection of late-breaking data submissions will be made after the November 10, 2015 deadline.**

- First authors of late-breaking submissions have an opportunity to request that the abstract be withdrawn if the Committee deems it acceptable for publication only.

7. Presentation Types

- **Oral abstract presentations** will be approximately 10-15 minutes in length for abstracts integrated in general sessions or placed in dedicated oral abstract sessions. Presenting authors should use slides to accompany their presentation. Those who have disclosed relevant employment relationships with commercial interests as defined by the CMSS will be prohibited from presenting and must select an alternate presenter with no relevant employment relationships.
- **Poster Sessions:** Selected abstracts will be presented in poster sessions that are up for one day of the Meeting. First authors should be available throughout the poster session to informally answer questions from attendees regarding the information presented.

8. Correspondence

Each first author/presenting author will receive an email acknowledging receipt of the abstract after initiating a submission and after completing a submission. The first author/presenting author will receive a letter of notification from the Program Committee regarding its decision by early-November.

9. Merit Awards

Based on funding availability at the time of the Award, a limited number of Merit Awards will be given to fellows who submit high-quality abstracts. Merit Award recipients will receive a monetary stipend, as well as complimentary registration for the Symposium. Fellows who wish to apply for a Merit Award should check the box in the abstract submitter, indicating they wish to apply for a Merit Award. Applicants will be required to upload a letter of support from their Training Program Director and a two-page curriculum vitae. Individuals who are selected for a Merit Award will be notified of their award in early-November.

10. Policies Related to Abstract Submission

Conflict of Interest Policy

In compliance with standards established by ASCO's 2013 [Policy for Relationships With Companies](#)(*J Clin Oncol.* 2013 Jun 1;31(16):2037-42) and the Accreditation Council for Continuing Medical Education (ACCME), ASCO strives to promote balance, independence, objectivity, and scientific rigor through disclosure of financial and other interests, and identification and management of potential conflicts. According to the Society's Policy for Relationships With Companies, the following relationships with for-profit health care companies must be disclosed: employment; leadership positions; stock ownership; honoraria; consulting or advisory activities; speakers' bureaus; research funding; patents, royalties, or other intellectual property interests; expert testimony; travel, accommodations, and expenses; and other relationships. The disclosure should include all relationships with health care companies, rather than just those related specifically to the subject matter of the abstract.

In addition to the general disclosures that will be provided by all authors, the first, last, and corresponding authors of abstracts that pertain to original research will be asked to provide information about participation in a speakers' bureau, employment, and ownership interest specific to any for-profit healthcare company that is the research sponsor of the abstract.

For more information on the 2013 ASCO Policy for Relationships with Companies, including a [JCO Editorial on the Policy Implementation](#), the [Background and Rationale for the Policy](#), and a list of [Frequently Asked Questions](#), please visit [ASCO's Policies and Safeguards for Relationships with Companies webpage](#).

11. Presentation at Cosponsoring Societies' Meetings

For a study to be eligible for acceptance to the Genitourinary Cancers Symposium, the contents and conclusions of the abstract must not be presented at any scientific, medical, or educational meeting of 500 registrants or more, or

be published in a scientific, medical, or educational publication (in any medium), in whole or in part, before the Symposium. The exception to this is presentation at the cosponsoring societies' Annual Meetings. To resubmit an abstract to any of the meetings listed below, the submitter must use that meeting's abstract submitter.

- **ASCO** – An abstract submitted for presentation at the GU Cancers Symposium may also have been submitted for presentation at the 2015 ASCO Annual Meeting. However, the submission of updated data is encouraged. Please note the Scientific Program Committee will take into account the novelty of data during the abstract selection process.
- **ASTRO** – Abstract submissions of papers presented at the GU Cancers Symposium will be accepted for consideration in ASTRO's 2016 Annual Meeting Scientific Program.
- **SUO** – Abstracts submitted for presentation at the 2015 GU Cancers Symposium may also be submitted for presentation at the 2015 SUO Annual Meeting.